

# Homecare/Assisted Living Provider of the Year

The Homecare/Assisted Living Provider of the Year will be judged on the applicant's 1000 words and supporting evidence.

Heading	Details Required
1. Summary	In no more than 250 words, summarise why your organisation deserves to win this award in 2019.
2. Operational Activities	Applicants are also encouraged to highlight financial/budget management, staff training and new innovations that have been introduced.
3. Staff Training & Co-ordination	The application should include information on areas served, staff reporting, staff vetting, display excellence in drug/medication management and staff training.
4. Compliance	It is important that each applicant provides information on regulatory compliance systems put in place to ensure and display cooperation with current standards and regulations.
5. Community	Judges would like to see the positive impacts your home care services have had on the community and feedback from patients/clients as to why they continue to use your services.
6. Plans going forward	Applicants must show their plans going forward to further enhance their services for growing community demands and upcoming generations.
7. Service User Feedback	Please give details of service user feedback to strengthen your application

## Essential tips for a successful entry

- A successful application must address all of the points above. Marks will be allocated only on the evidence provided.
- Use the above headings shown to highlight your answers to those specific questions.
- Include information on your exceptional successes during the year such as business systems, innovations or techniques that have reaped significant benefits. Concentrate on facts that can be substantiated.
- 4 extra pages (in addition to the original 1000 words) of charts and photographs, which are particularly important for the judges to be able to see your successes or innovations, can be included.
- Don't underestimate the presentation! – the better impression you make with the judges could improve your chances in a tight race. Please remember that **ONLY THE FIRST 1000** words of core information (and the 4 pages of visuals/photographs of supporting material that you may have provided as an appendix) of your submission will be assessed.